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## Job Description

### Short-Term Consultant to Support Monitoring, Evaluation and Learning

#### ABOUT US

With more than 30 years of experience, Cowater is a Canada's global leader in management consulting services specializing in international development. Cowater is managing the Australia-Cambodia Cooperation for Equitable Sustainable Services (ACCESS) Program. ACCESS is an Australian Government initiative to improve the sustainability, quality, and inclusiveness of services for persons with disabilities and for women affected by gender-based violence (GBV) in Cambodia. ACCESS reflects Australia's strong commitment to supporting human rights, gender equality and disability-inclusive development in our region. ACCESS works in partnership with the Royal Government of Cambodia to support the implementation of the National Action Plan to Prevent Violence Against Women (NAPVAW) and the National Disability Strategic Plan (NDSP).

#### SUMMARY OF POSITION

Cowater International Inc. is recruiting a short-term consultant starting in March to support Monitoring, Evaluation and Learning (MEL) while the MEL officer is away on maternity leave. The role will be for 4 months starting from Mid-March to Mid-July 2021.

Reporting to the MEL Manager, the short-term MEL consultant will undertake a critical role in the core program team to ensure that implementation of program activities is timely and assured of quality, contributions from implementing partners and lessons from the program are captured and disseminated to program stakeholders and other development partners, in order to contribute to improved global GBV and disability programming.

#### KEY RESPONSIBILITIES

The post holder will be focusing on the following activities:

- Assist MEL manager to develop indicators to measure GESI outcomes and work with Senior GESI Officer to monitor and collect regular data to measure the outcomes
- In consultation with the MEL manager and program coordinators, implement the assessment of the alignment of Commune Investment Plan (CIP) with the National Action Plan on Violence Against Women [NAPVAW]/National Disability Strategic Plan (NDSP)
- Design and implement assessment of two key deliverables delivered by program partners
- Coordinate with Program Technical Teams to interpret results from surveys, evaluations, studies, and reports to identify lessons to be publicized
- Coordinate for, participate in and provide inputs to and report on reflection workshops
- Undertake and/or participate in any other monitoring and evaluation or knowledge

management related tasks, as directed by the Monitoring and Evaluation Manager or Team Leader.

## **JOB REQUIREMENTS**

### **Education:**

- Postgraduate qualification in social sciences, Gender or Development Studies or another relevant field.

### **Minimum Experience:**

- Minimum 3-4 years of experience planning and implementing MEL portfolio and activities, with a focus on demonstrating and documenting process, impact, efficiency, and relevance.

### **Essential Skills:**

- Familiarity with working with donor-funded programs and government
- Experience in establishing and managing professional relationships with RGC institutions, CSOs, bi- and multi-lateral agencies
- Understanding of development, poverty and/or issues of inclusion is an asset
- Strong knowledge of, and/or prior experience working in, the disability and GBV sectors within the development context
- Demonstrated ability to plan, formulate and solicit inputs for studies and assessments
- Ability to work collaboratively in a team environment, delivering quality within given timeframes
- Open-minded, familiar working with people from diverse backgrounds; and
- Strong English and Khmer language skills, both written and spoken.

Job Location : Phnom Penh, with travels to the provinces depending on job requirement

Schedule : Full-Time

Salary : As per experience and salary grid

Closing Date : 3<sup>rd</sup> February 2021

How to apply : Please send your cover letter and CV to [jobs@accesscambodia.org](mailto:jobs@accesscambodia.org) and call to 012 876 549 if you have any question regarding to the application.

Cowater International Inc. promotes equal opportunities for all. We welcome and encourage applications from women and from persons with disabilities. Candidates are encouraged to apply before the closing date provided as applications will be assessed as they are received. Only applicants shortlisted for interview will be contacted.